



SUGGESTED WEEKLY FIELD SUPERVISION INSTRUCTION TOPICS **WEEKLY SUPERVISION INSTRUCTIONS**

The teaching component of field is essential to the professional education of student. It is expected that field instructors and students will meet a minimum of one hour a week to engage in both teaching-learning and one-on-one supervision. There are three essential components of educational supervision/instruction that can be incorporated in each meeting. The amount of time focusing on these areas will vary from setting to setting.

- 1. *Feedback on Performance***
- 2. *Review of Cases, Notes or Projects in Progress or Completed***
May include discussion of deadlines, to-do lists, etc.
- 3. *Personal and Professional Issues and Perceived growth***

Suggested Weekly Topics

Discuss teaching/supervision style and expectations

Discuss student expectations and learning style

Discussion of required paperwork and methods of feedback on writing/progress notes

Mission of agency and scope of services

Discussion of various disciplines and role on team/agency

Discussion of types of feedback, receiving and responding to feedback

Discuss any program evaluation, needs assessment, satisfaction surveys, research areas that agency may be engaged

Discussion of cultural factors on services and treatment

Reflection on personal values and beliefs and impact on clients and/or decision making

Discussion of methods to resolve ethical situations (use examples as much as possible)

Discuss agency forms

Review issues which must be discussed in weekly supervision (i.e. new clients, referrals, termination of treatment)

Discuss confidentiality and chart/file management

Review mandated reporting situations and procedures.

Go over emergency situations and procedures (i.e. dangerous client).

Discuss issue of informed consent and need to inform client of non-licensed status.

Discuss reading assigned by field instructor to address gaps in student knowledge

Topics of interest:

- Medication
- Crisis Intervention
- Suicide Assessment
- Grief Assessment
- Discussion of variety of social work settings/specialty

Discuss basic client management issues (meeting times, note taking, scheduling, etc.).

Review the *NASW Code of Ethics* regarding issues that present themselves during the week

Crisis intervention assessments/resources

Basic interventions (active listening, transference interpretations, confrontation regarding substance abuse, etc.).

Challenges faced by new social workers (students) regarding secondary trauma

Importance of self-care

Discussion of referral agencies and interaction with assigned agency