



Student ID # _____

HUMAN RESOURCES TRACK A 0891
36 HOURS
PROGRAM OF STUDY CHECKSHEET
2017-2018

ADMINISTRATION

This track focuses upon the problem-solving and decision-making responsibilities of modern management and is aimed at providing broad-based preparation for careers in administration in either the public or private sector.

Semester & Grade

I. RESEARCH (6 hours)

_____ HURES 5103 Human Services Research (Must be taken in the first 12 hours)
_____ HURES 5123 Grant Writing in Human Services (Needs to be taken after HURES 5103)

II. SPECIALIZATION (15 hours)

_____ HURES 5043 Human Services Administration and Supervision
_____ HURES 5153 Operations Management
_____ HURES 5263 Management Information Systems
_____ HURES 5343 Personnel Supervision
_____ HURES 5433 Organ Planning & Decision Making

III. MEASUREMENT & EVALUATION (3 hours)

_____ HURES 5303 Program Evaluation

IV. HUMAN SERVICES PROCESSES (6 hours)

_____ H/P/E 5443 Advanced Group Counseling
_____ HURES 5363 Theory of Marriage and Family Counseling
_____ HURES 5603 Human Growth and Development, A Multicultural Approach
_____ HURES 5633 Career and Life-Style Development
_____ PSYCH 5113 Theories of Personality and Human Behavior
_____ PSYCH 5443 Multicultural Consultation & Intervention

V. PRACTICUM AND INTERNSHIP (3 hours)

_____ HURES 5553 Practicum in Human Services

VI. APPROVED ELECTIVES (3 hours)

Students must select, with the advisor's approval, sufficient 5000-level course to total 36 hours. Courses not taken in the above categories may be used as electives.

Student Signature

Date

Advisor's Signature

Date



HUMAN RESOURCES TRACK A 0891
***PROPOSED COURSE ROTATION ***

<u>Course Prefix, Number and Name</u>	<u>Semesters Offered</u>
H/P/E 5443 Advanced Group Counseling	Fall and Spring (Even)
HURES 5043 Human Services Administration and Supervision	Fall and Spring
HURES 5103 Human Services Research	Fall and Spring
HURES 5123 Grant Writing in Human Services	Fall
HURES 5153 Operations Management	Spring
HURES 5263 Management Information Systems	Fall
HURES 5303 Program Evaluation	Fall
HURES 5343 Personnel Supervision	Fall and Spring
HURES 5363 Theory of Marriage and Family Counseling	Fall
HURES 5433 Organ Planning & Decision Making	Spring
HURES 5553 Practicum in Human Services	TBD
HURES 5603 Human Growth and Development, A Multicultural Approach	Fall
HURES 5633 Career and Life-Style Development	Spring
PSYCH 5113 Theories of Personality and Human Behavior	Fall and Spring
PSYCH 5443 Multicultural Consultation & Intervention	Fall and Summer

NOTE: Course are NOT necessarily in sequential order.

****Some courses may be offered more often than advertised, while others may not be offered when advertised due to instructor availability.***