**Honors Thesis Proposal Form**

To be completed by student and sponsoring faculty

Form due by 5 p.m. on Wednesday during the third week of the semester.

DIGITAL SUBMISSION INSTRUCTIONS: Download this form. After discussing your proposal with your thesis advisor, enter the requested information into the appropriate spaces in the downloaded form and email your thesis advisor a final draft of your proposal. When your thesis advisor has approved the proposal, he or she will e-mail it to the Honors Director and copy you on that email. The Honors Director will email an evaluation report to the student and the thesis advisor after the Honors Board has reviewed the proposal.

**Download this form and enter your answers to the following questions below the bold prompts and italicized descriptions below. Do not include additional attachments.**

Name:

Major:

Id#:

Telephone:

Email:

Overall GPA:

Two semesters in which the thesis will be completed:

 &

Provisional Title of Your Thesis: \_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_

THESIS DESCRIPTION:

1. **Clarify your working hypothesis, research question, creative challenge or practical goal.**
2. **Demonstrate your preliminary understanding of the prior work done by others on this topic**. *It is expected that each student will demonstrate an understanding of some of the complexities associated with the project. The proposal should include a brief, informed discussion of some of the sources the student has already engaged and an introduction to some of the complexities the project will address. The student may summarize relevant secondary/primary sources (a literature review in paragraph form) OR insert a bibliography with annotations.* *A list of sources, by itself, is insufficient.*

3 **Describe how your project will make an original contribution to this topic.**

4. **Outline a proposed schedule for completing your thesis over two semesters in which you are enrolled in an independent study course with your thesis advisor.** *Student and mentor should determine a reasonable schedule of expected completion dates for major elements of the project.
Plan to attend the Honors Showcase that will be held at the end of your first completed semester of thesis work. Before finals week of that first semester, send an email to your thesis committee describing your progress you have made. This description should make explicit reference to the schedule outlined in this proposal. Include the proposed timelines. Include tangible evidence (working draft, lab reports, etc.) of the work you have done so that the committee may offer you feedback on it.*

 *Plan to present your thesis at the Honors Showcase held at the end of the semester in which you are completing your work and to rehearse your presentation with your thesis director and the Honors Program director no less than 48 hours before the Showcase.*

*Plan to email your thesis to each member of your committee one week before your scheduled thesis defense. Thesis defenses are usually held during finals week, unless you are graduating that semester. If you are graduating at the end of the semester in which you plan to complete your thesis, then the thesis defense must be held by the end of the 13th week of the semester.*

**ACADEMIC INTEGRITY POLICY**

If the University finds that an Honors student is responsible for an academic integrity violation, the Honors Board will review the case and determine consequences, which may include relinquishment of an Honors scholarship and suspension from the Honors Program.

By submitting this proposal, the student acknowledges and accepts the Honors Program’s academic integrity policy stated above.

**THESIS COMMITTEE:**

Provide name, department, and email address for each of the following:

Faculty advisor:

Committee member (in department or major):

Committee member (from another related department):

Honors Director: Dr. Steve Benton